



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB POSTING

Opening Date: 09/26/2016

Closing Date: 10/03/2016

Position Title: Security Officer

Department: Gaming Security

Work Schedule: Varies/ Part-Time Hrs.

Wage Rate: Pay Range 20: \$12.79-\$16.37 / HR/ Overtime Eligible

If you are interested in this position, please submit the following:

- Completed Application
- High School Diploma or GED
- Valid California Guard Card
- If claiming Tribal Preference please provide proof of Tribal Identification
- If claiming Veteran's Preference please attach DD214

All requested information must be in the **Tribal Administration Human Resources** office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

Submit To:

Human Resources

Tule River Indian Tribe of CA

340 N. Reservation Rd.

Porterville, CA 93257

E-mail: Teresa.Ceballos@tulerivertribe-nsn.gov

IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB DESCRIPTION

POSITION TITLE: Gaming Security Officer **WORKPLACE:** Eagle Mountain Casino
681 South Reservation Road
Porterville, CA 93257

GENERAL POSITION DESCRIPTION

The Security Officer under the direction of the Security Supervisor executes and enforces the Tribe's gaming operation's procedures and controls. Security officers assist the Tule River Tribe Gaming Commission and its personnel in enforcing the Tribe's gaming regulations, laws and procedures. Studies federal security regulations and restrictions relative to company operations.

QUALIFICATIONS:

1. Must have a High School Diploma or G.E.D.
2. Must have a valid California Guard Card (Tribal Members Only-obtain one within 90-days of hire).
3. Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process.
4. Possess a valid California Driver's License and be insurable through the Tribe, preferred.
5. Must be able to obtain and maintain a Gaming License.
6. Possess First Aid and CPR Certificate (obtain one within 90-days of hire).
7. Must successfully complete a pre-employment drug and alcohol drug screen and extensive background check.
8. Must be able to maintain confidentiality.
9. Excellent customer service skills.
10. Must have strong communication skills.
11. Must have strong report writing skills.
12. Must be professional, polite, and respectful towards guests.
13. Must be able to handle extended hours when needed.
14. Must have excellent interpersonal skills with demonstrated patience, tact and respect.

DUTIES AND RESPONSIBILITIES:

1. Patrols, periodically, buildings, of Eagle Mountain Casino and Gaming Commission to prevent and discover crimes, maintain order, and answer calls and complaints;
2. Escorts money, chip fills, machine and hand-written tickets carried by Casino personnel.
3. Observes and signs for opening of machines and stands guard on drop and count activities.

4. Assures safety of employees and patrons while on Casino operation premises and other areas of the Reservation as determined by management.
5. To remain mobile at all times in securing all areas of the Tribe's gaming operation.
6. Cooperate with and enforce all regulations, laws and procedures of all Casino departments and outside Law Enforcement Agencies.
7. Escort customers and employees; determined to be detrimental to the Tribe's gaming operation on or off the Casino premises when requested by the Casino Shift Supervisor, Casino Management and Gaming Commission and their personnel.
8. Other duties as assigned.

OTHER SKILLS & ABILITIES:

1. Law Enforcement or Security Background preferred.
2. Ability to read write clearly and informatively, comprehends documents pertaining to security policies & procedures, rules & regulations and operating instructions.
3. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
4. Ability to compute rate, ratio, and percent problems.
5. The ability to take direction and follow orders.

WORKING CONDITIONS:

Position requires prolonged sitting, standing, walking, crawling, reaching, grasping, repetitive hand movement, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The employee may occasionally be required to climb and/or balance. Additionally the position requires near and far vision in proofreading correspondence and work related documents. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust and focus. Acute hearing is required. Frequently must be able to lift up to 50 pounds, and normally must be able to lift over 50 pounds. This position may require the movements and strength to incapacitate or subdue other persons for the protection of safety of self and others. This job also may require the use of a vehicle, and an employee must be able to have those repetitive motions and coordination associated with operating a motor vehicle.

This position reports to: Security Sergeant

Salary: Pay Range 20: \$12.79-\$16.37/ HR
Overtime Eligible/ Paid Bi-Weekly

Hours: Varies/ Part-Time Hours

Benefits: None

PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN CANDIDATES, IN ACCORDANCE WITH THE TULE RIVER INDIAN PREFERENCE ORDINANCE; VETERAN PREFERENCE